**Renewal of Web Development & Maintenance Agreement**

**Between**

**Client**

**CLIENT NAME/COMPANY NAME**

**FULL ADDRESS**

**and**

**Freelancer**

**YOUR NAME**

**FULL ADDRESS**

**Stakeholders:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Organization** |
| Nazmul Alam  **Contact**: +880  **Email**: email@domain.com | Web Developer | Freelancer |
| CLIENT CONTACT PERSON  **Contact**: +971  **Email**: email@domain.com | Client | COMPANY NAME |

**1. Services**

The Freelancer agrees continue to perform the following services for the Client ("Services"):

|  |  |
| --- | --- |
|  | **Description** |
| **I** | **Application development** |
|  | * Build new features, modules and components for the assigned applications * Routine code reviews and optimize code * Give demos to the documentation team about the new features * Once the feature is production ready do the necessary branch closing, merging and conflict resolution before releasing the feature * Functional testing of the features developed * Convert legacy web pages into modern pages using html, css, jquery, kendo ui and mongodb query with enhanced functionalities whenever required. * Ensure errors are properly handled in the back-end and in the front-end |
| **II** | **Support** |
|  | * Provide both functional and technical support to clients * Review, acknowledge, distribute and solve tickets from clients * Communicate with customers in direct screen share calls when needed * Participate in support meetings with customer when required * Build MongoDB queries and reports requested by clients comprising of complex requirements |
| **III** | **Bug resolution** |
|  | * Understanding the bug reported by client * Reproduce the bugs reported by client * Analyze and debug to find the root cause * Implement fix to resolve the bug * Escalate if the issue if it is out of scope |
| **IV** | **Integration** |
|  | * Analyze existing APIs and create new custom APIs according to requirements * Implement different types of integrations, financial integrations, invoice document generation etc. * Deploy and maintain the integrations after finalization in servers. |
| **V** | **Team collaboration** |
|  | * Participate in weekly development meetings * Participate in weekly sprint review calls |

The Freelancer shall deliver the work in accordance with the scope and specifications mutually agreed upon by both parties.

**2. Timeline**

This renewed agreement shall be effective from 1st January 2024 and are expected reviewed by 31st December 2025. The service timeline may be subject to change based on mutual agreement.

**3. Payment Terms:**

The Client agrees to pay the Freelancer a total of **USD 2,500** (increased from USD 2,000) for the services rendered. Invoices will be issued by the Freelancer and are due within 7 days of receipt by the Client.

The payments will be made through **Western Union Money Exchange** for immediate payment and better exchange rate.

**5. Confidentiality**

Both parties agree to keep confidential any proprietary or sensitive information shared during the project and not to disclose such information to any third parties without the consent of the other party.

**6. Intellectual Property**

All intellectual property rights to the work produced under this Agreement will be transferred to the Client. The Freelancer retains the right to use the work for portfolio purposes.

**7. Termination**

Either party may terminate this Agreement with 30 days written notice. Upon termination, the Client shall pay the Freelancer for any work completed up to the termination date.

**8. Liability**

The Freelancer will work diligently to deliver the project in accordance with the agreed specifications. However, the Freelancer shall not be liable for any indirect, incidental, or consequential damages arising from the use of the delivered work.

**9. Dispute Resolution**

In the event of a dispute, both parties agree to attempt mediation before pursuing any legal action. If mediation is unsuccessful, the dispute will be resolved through CLIENT’S COUNTRY courts.

**10. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of CLIENT’S COUNTRY.

**11. Entire Agreement**

This Agreement constitutes the entire agreement between the parties and supersedes any prior agreements, written or oral.

**12. Signatures**

By signing below, both parties agree to the terms and conditions outlined in this Agreement.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **CLIENT CONTACT PERSON**  COMPANY LEGAL NAME |  | **Nazmul Alam**  Freelancer |